



Missouri APCO

Leaders in Public Safety Communications

MoAPCO Chapter
Business Meeting
Wednesday, March 19th, 2014
12:30 PM
Tan-Tar-A Resort

The Missouri Chapter of APCO held a business meeting at 12:30 PM on Wednesday, March 19th, 2014 at Tan-Tar-A resort.

Executive Board Members present:

Roger Martin President
Sherie Smith, Vice President
Cheryl Konarski, Treasurer
Michael Hall, Executive Council Rep.
James Brafford, Secretary
Dan Rowden, 9-1-1 Oversight Committee member

MoAPCO Members present:

At 12:00 pm President Martin invited the members to pick up their boxed lunch.

At 12:30 pm President Martin called the chapter meeting to order.

Approval of Minutes

Minutes of the September meeting were discussed. President Martin advised two revisions: Change Board meeting to Chapter meeting and change the spelling of Sherie Smith's name from Sherrie to Sherie.

Motion to approve was made by Zim Schwartze, seconded by Robin Tieman. Approved with no objections.

Treasurer's Report: (attached)

Motion to approve was made by Steve Hoskins, seconded by J R Webb. Approved with no objections.

Executive Council Report

APCO 2014

The 2014 Conference is August 3-6 in New Orleans!



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Registration prices and information on what is included in your registration are now available online. In addition, similar to last year, Flash Day will take place for one day only on April 2, 2014. On Flash Day, APCO members can save \$100 on their Conference registration. More information can be found here: www.apco2014.org/registration.

The deadline to volunteer for APCO Committees is April 1, 2014. Login at www.myapointl.org and click on “committee sign up.”

Schedule-at-a-Glance - The conference schedule-at-a-glance is now available; visit www.apco2014.org/program.

CTO Update Course Extended - The Institute is offering three of the Communication Training Officer (CTO) update courses beginning in early March. The course will take CTOs who are certified in previous editions and bring them up-to-date for the current CTO 5th Edition.

National 911 Program Releases Updated List of NG9-1-1 Standards

The National 911 Program released its most recent update (dated January 2014) to the report, “Next Generation 911 (NG911) Standards Identification and Review: A compilation of existing and planned standards for NG911 systems.” The update, includes lists of standards from standards development organizations (SDOs) – including those of APCO International – in an effort to provide the 9-1-1 community with a cumulative list of NG911-related work.

Call for Participation – SDC

APCO’s Standards Development Committee (SDC) is seeking qualified public safety communications professionals to serve on sub-committees and workgroups. Currently there are open positions for producer and general interest categories within the operational, training and technical sub-committees. If interested, please complete the application form or email standards@apointl.org.

9-1-1 Oversight Committee

A meeting of the Oversight Committee was held on March 18th. There is a possibility of changing the training certification process. Homeland security is attempting to get funding for additional staff from the Directors office. There are rural community funds that are available and can be used for emergency communications or sirens. Contact Dan Rowden or Chris Pickering at Missouri Homeland Security if you need further information. They were invited to the fall symposium and will have a meeting during it. The next 9-1-1 Oversight Committee meeting will be at the Missouri Police Chiefs Association meeting in June.

Legislative Committee Report

There are concerns with the current legislation from St. Louis & St. Charles County about the percentage that would come back to the counties. Different percentages have been suggested but nothing has been offered yet. There is discussion about what would have to change in the legislation in order to get them



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to come on board. There needs to be something in place in case these counties continue to oppose the current legislation.

9-1-1 Day at the Capitol only had about 14 people from the 9-1-1 industry side. The bill had cleared the house and the focus was on contacting the senators to educate them. Both counties have concerns with having the money returned to the counties to ensure the funds are used for 9-1-1 and not deferred to other areas.

Historical Committee

No report.

Training Committee Report

Roger Martin advised that there are 27 partnership trainers involved with several classes held since September. There are 4 basic classes scheduled **before** June of this year. There are 26 hours of free continuing education classes scheduled before June. There are funds available to provide free training for the remainder of the year.

2014 Combined Conference Report

Both vendors & attendees are down this year. Rooms are up so no additional charges are foreseen. Have not heard any complaints about time spent in the vendor hall or in classes. It was a fair allotment of time for both.

2014 MoAPCO Symposium

MoAPCO Board decided to combine with Department of Homeland Security & Department of Public Safety to host the Symposium. The Symposium will combine with the Emergency Communications Conference DPS host every year. MoAPCO will host 16 hours of Telecommunicator continuing education hours. The cost will remain \$99.00 and will be held at Camden on the Lake resort. Room rates will be about \$109 and they will provide a band for the welcome reception and we are in discussion with Motorola to provide a meal for the reception. The Symposium will not have vendor booths but the vendors are going to be invited to participate on panel discussions related to MOSWIN and other topics. The Symposium will September 14th – 17th, 2014. There are discussions on having the HAMs come in on Sunday afternoon and provide a live demonstration on how they operate. It will provide an opportunity to see what they can provide to us during an emergency.

2015 Combined Conference

Membership decided to continue with the combined conference. Discussion on bringing in the 9-1-1 Directors to participate and it was the memberships will to invite them to join MoAPCO and MoNENA in hosting one conference. It was determined to have the Presidents of the three organizations meet and discuss items of concern.

Old Business



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A discussion of the new By-laws regarding adding members at large to the Executive board was held. A map was displayed with 5 regions dividing the state into equal sections of counties. Northwest, Northeast, Southeast, Southwest and Central regions were decided to be fair. Members at large would be elected every two years, provide a pool of members that would be eligible for specific position on the Executive Board, and provide a mentoring program for members that want to pursue position on the board. The term of office is two years and would be elected by the membership. The member at large position would be a non-commercial member. The membership recommended that the member at large must work/reside in the region they represent. The membership recommended that the member at large should have voting rights. The President would have the authority to call an Executive Board meeting to make decisions or call for a full Board of Officers meeting.

J R Webb made a motion to have the Member at Large position come from the 5 regions as stated, they must reside/work within the region that they represent, they will be non-commercial members, they will have voting rights, and the name of the Executive Board combined with the Members at Large would be called the Board of Officers. Seconded by Robin Tieman. The motion was approved with no objections.

New Business

A discussion on the state outreach meeting was held with no one objecting to continuing. Coverage for the booth was brought up and it was felt that more Communications Center needed to make a commitment to participate rather than it falling on the centers near the fair. Mike Hall stated that there were several centers that have already made the commitment to participate this year. The cost for each organization would be about \$319 to rent the space. The booth is an opportunity to get before a state wide audience and provide education on 9-1-1.

It was discussed that MoAPCO has been contributing funds and our fund balance is lowering. MoAPCO needs to be more responsible with the funds we have deposited.

A motion to allow the Executive Board to select, nominate, and appoint the Member at Large positions from a list of volunteers until the next regular elections next year in March 2015 made by Dan Rowden and seconded by J R Webb. The motion was approved with no objections.

A request for volunteers to chair the Legislative committee was made to the group. An appointment will be made by the President from the list collected today. Members of the committee do not have to be MoAPCO members. This was questioned by Robin - she felt committee members should be APCO members I've attached the relevant article from the Policy Manual. The bylaws mention committees but they do not specify APCO membership anywhere that I can find. Not sure you need to include all this in the minutes - just want to make sure I am correct in what I said.

ARTICLE VIII COMMITTEES AND TASK FORCES

Section 8.1 Standing Committees



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The Board of Officers shall establish at the beginning of each fiscal year the Standing Committees, to include Awards Committee, Bylaws Committee, Elections Committee, Financial Oversight Committee, Historical Committee, Technical Committee, Educational Committee, and Membership Committee. The Board of Officers shall establish the goals and appoint the members of each committee at the beginning of each fiscal year. In appointing members to serve on these committees, the Board of Officers should consider the advantages of both maintaining a historical perspective of the committee's activities by appointing members with prior experience on the committee and providing for a fresh perspective toward the committee's activities by appointing new members. In making such appointments, the Board of Officers should endeavor to seek members from geographically diverse areas of the state; members from a variety of jurisdictions including state, county, and local agencies and to include large, medium and small agencies; and members from a variety of disciplines to include all types of public safety agencies.

The general goals and objectives of each committee are as stated:

- Awards Committee - Coordinate and promote MOAPCO's annual awards programs.
- Bylaws Committee - Maintain the Bylaws and Policy Manual to ensure the documents are up to date and that they properly reflect the actions of the Membership Quorum and/or the Board of Officers.
- Elections Committee - Review the qualifications of individuals seeking to be a candidate for election as a Board Officer and certify the eligibility of such members. Serve as "Sergeant-at-arms: at all official meetings of the Membership Quorum to ensure that only members eligible to vote participate in a voting process; committee members shall count the ballots for the election of any member as an Officer. Membership in the Elections Committee is restricted to members who have served a full term as a Chapter President.
- Financial Oversight Committee – Review the prior year's financial records by March 31st of the current year. This Committee shall be chaired by the Vice-President.
- Historical Committee - Provide guidance and support to the Board of Officers on matters related to preserving items of historical significance to MOAPCO. Promote the preservation of historically significant items concerning MOAPCO.
- Education Committee - Assist in the solicitation, evaluation and scheduling of programs for MOAPCO conferences.
- Membership Committee – Assist in promoting membership to the chapter.

Section 8.2 Special Committees and Task Forces

The President may establish special committees and task forces as he/she may determine necessary. The President shall notify the Board of Officers when he/she creates or disbands a special committee or task force. In general, the difference between a "special committee" and a "task force" is the amount of time the group is expected to be in existence. A special committee may be expected to be in existence for a period greater than two years. A task force may be expected to be in existence for a period of less than two years.



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Section 8.3 Committee Chairs

The President shall appoint a Chair for each Standing Committee. The Chair is empowered to:

- Divide the committee into sub-committees, task groups, or other sub-divisions as a means of furthering the business of the committee.
- Exclude the participation of any committee member in the activities of the committee when, in the Chair's opinion, a conflict of interest will exist. The Chair shall discuss this with the affected member and, if there is a disagreement, seek the advice of the Board Liaison.
- Request funding from the Board of Officers to support the objectives of their Committee. Each Chair shall also submit a report to the Board of Officers bi-annually on the progress of the Committee.



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Motion to adjourn by Cheryl Konarski, seconded by Mike Hall. Motion approved with no objections.